

Founded in 1983, we are a non-profit making organization that provides intensive and well-rounded multi-disciplinary early intervention and therapy services to pre-school children with special education needs aging from newly born to 6 years old. Our commitment is to help them to achieve their full potential at the earliest possible age.

Watchdog Early Education Centre

Teacher Assistant

- Preferably Diploma or above
- Experience gained in education, training or administration field
- Provide support services to teachers for children learning
- Prepare teaching materials and design art works for children
- Provide administrative and clerical works
- Acceptable English level and good command of Chinese
- Proficiency in the use of Microsoft software
- Customer-oriented, pro-active and dedicated, and effective communication and interpersonal

Interested parties, please apply in Word format (<u>in English</u>) with a detailed resume stating current and expected salary to HR Manager and send it to coppt@watchdog.org.hk.

Collected information is kept strictly confidential and is only served for recruitment-related purpose for a period maximum to 3 months. Applicants who have not received our feedback within 3 months can consider the applications as unsuccessful. Unsuccessful applications will be properly disposed within 6 months.